

BSB60420

# ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

Cricos Course Code : 106947A



**Ready to  
advance your  
leadership  
and business  
skills?**

**Melbourne CBD Campus**  
Level 6, 416-420 Collins Street  
Melbourne, VIC 3000

**Port Melbourne Campus**  
235 Ingles Street  
Port Melbourne, VIC 3207

**Let's achieve together**  
RTO No.: 41315 | CRICOS Provider Code: 03446A

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# Course Overview

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Source: <https://training.gov.au/Training/Details/BSB60420>

## Career opportunities

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

## Entry Requirements

- All students must be aged 18 years or over at the time of applying for admission to the College.
- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).  
Or
- Have two years' equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- IELTS band score of overall 6 (either Academic or General) or equivalent in line with the Department of Education and Home Affairs regulations (Refer to Application, Enrolment and Orientation policy for further details). Online IELTS will not be accepted. Please refer to <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#Eligibility>
- Learners are required to be competent in written and spoken English and will undertake a Language, Literacy and Numeracy test prior to commencing the training. Refer to LLN policy for further details.
- Bring Your Own Device (BYOD) Policy is applicable for this course. Your device must have camera and speaker functions.
- Internet Access with a computer with up-to-date ~~isofunding~~ Microsoft Office, Adobe Acrobat Reader and Adobe Flash Player
- Basic digital literacy (ability to communicate ~~in~~ ~~and~~ ~~access~~ through digital technologies like internet platforms, social media, search engines, emails and basic use of MS office products).

Please refer to our BYOD Policy for details

BSB60420

### Advanced Diploma of Leadership and Management

This course is delivered by Orange International College Pty. Ltd. | ABN : 15 167 063 596, CRICOS Provider Code : 03446A | RTO No : 41315

#### Course Information

Student	International/ Overseas (Fee for Service)
Delivery Mode	Blended learning model (70% face-to-face and 30% guided online learning)
Cricos Course Code	106947A
Campus locations	Level 6, 420 Collins Street, Melbourne 3000
Duration	This qualification will be delivered as full-time study over the course of 52 weeks including 8 weeks as breaks/ holidays. Duration may vary based on mode of delivery and/or RPL and CT
Intake	For more information, please visit our website <a href="http://www.orange.edu.au">www.orange.edu.au</a> or contact 1300069642
Fees	For more information, please visit our website <a href="http://www.orange.edu.au">www.orange.edu.au</a> or contact 1300069642

## Learning outcomes

On successful completion of this course the learners are going to be awarded BSB60420 Advanced Diploma of Leadership and Management, which is a nationally recognised qualification.

Students who do not complete all units may be eligible for a Statement of Attainment in partial completion of the awarded BSB60420 Advanced Diploma of Leadership and Management

#### Pathway (but not limited to)

Diploma	Advanced Diploma	Graduate Diploma
BSB50420 – Diploma of Leadership and Management	BSB60420– Advanced Diploma of Leadership and Management	BSB80320 – Graduate Diploma of Strategic Leadership or BSB80120 – Graduate Diploma of Management (Learning)

Source: <https://www.myskills.gov.au/courses/details?Code=BSB30120> and <https://training.gov.au/Training/Details/BSB30120>

## Packaging Rules

To achieve this qualification, the candidate must demonstrate competency in 10 units of competency, including: 5 core units, 5 elective units.

An asterisk (\*) against a unit code below indicates that there is a prerequisite requirement that must be met. Prerequisite unit/s must be assessed before assessment of any unit of competency with an asterisk. All prerequisite requirements are packaged in the qualification.

#### Core Units

Unit Code	Unit Name
BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBLDR601	Lead and manage organisational change
BSBSTR601	Manage innovation and continuous improvement

#### Elective Units

Unit Code	Unit Name
BSBHRM614	Contribute to strategic workforce planning
BSBHRM611	Contribute to organisational performance development
BSBSTR602	Develop organisational strategies
BSBPMG633	Provide leadership for the program
BSBSTR801	Lead innovative thinking and practice

## Delivery Arrangements (Blended Learning Model)

#### Delivery Mode

The training will be delivered in 52 weeks with classes scheduled for 44 weeks and 8 weeks of break/ extra tutorials/reassessment period as per the requirement of individual student/learner.

Classroom delivery is implemented by setting up an appropriate training plan, indicating the units and sequence of delivery and access to LMS.

#### Study Mode:

Full time (20 hours per week – 70% hours face to face and 30% hours online), Learners may require 5 hours\* of self-directed learning per week (\*Indicative only).

*Note: Please refer to the OC COVID-19 page for information regarding course updates Source: <https://www.orange.edu.au/covid-19-information/>*

## Assessment methods

Assessment methods for this qualification include Guided Online Learning and Training (GOLT), written questions, projects, observations, presentations, case studies, reports and practical activities in a simulated environment. GOLT are online, auto-marked summative assessments like True/False, Fill-in-the-Blanks, and Multiple-Choice questions.

## Recognition of Prior Learning (RPL) and Credit Transfer (CT)

#### Credit Transfer

If a certificate or statement of results is produced and verified, a credit transfer process will be initiated by Orange College in relation to the units as per the training plan. Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications. (Source: AQF)

#### RPL/RCC

Upon enrolment of all learning programs, Orange College's code of practice states that all candidates for assessment will be offered RPL. This is reiterated in the student handbook and acknowledged in writing. RPL is an assessment process that assesses an individual's non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competency outcomes, or standards for entry ~~and~~ or partial or total completion of, a qualification.

"Recognition of prior learning is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit." (Source: AQF)

